

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/9/2020

Time: 9:30AM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by Teleconference: Tom Fullen, Holly Elder

Others Present: Melanie Allen, Beth Tischler, Evelyn Condon, Beth Hannam

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:30am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 7/7/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Soil & Water meeting this morning by teleconference. He will review the meeting next week with the others.	Russ Zimmerman		
	Commissioner Miller attended the Clydescope meeting out at the Sandusky County Regional Airport. He will review the meeting next week with the others.	Scott Miller		
Commissioners and Administrator Discussion	Administrator Garcia talked about the options SafeBuilt provided for the management of the Building Code Department. When looking at the options the recommendation is to look at Option 2, Supplemental Service. The information will be presented to the Building Code Advisory Committee and the recommendation from the Commissioners to move			

	forward with Option 2. A phone call with the Commissioners will be set up with SafeBuilt to review option details prior to meeting with the committee.			
* Then /Now Documents	None			
* Personnel	Mark Frederick's sick leave conversion form was approved.		\$7,924.28	
* Travel Requests	None			
DJFS	<p><u>Melanie Allen – DJFS.</u> Children's services still has the most exposure of any of her departments for Covid-19. They opened the lobby of the building last week with minimal traffic. They are doing some visitation at the building. They have had one incident during visitation with possible COVID—19. Custody count went up in June but the numbers will stay about the same for the year. They continue working with relatives as much as possible for placement options. She is working on clearing out the PEAK building and relocating. Sixty to seventy of her staff are working offsite so she is working on Work From Home policies.</p> <p>Melanie talked about moving FCFC to her building. She talked with Cathy about the move and she was excited about the idea and it may happen before the end of the year.</p> <p>Melanie Allen asked to go in to executive session to discuss personnel matters regarding employment and discipline. At 10:05am Commissioner Zimmerman moved to enter executive session.</p> <p>At 10:13am the Commissioners exited executive session.</p>	Melanie Allen - Director		<p>*Motion: Move to enter executive session Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 3</p> <p>*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3</p>
* Resolutions (10:00am)	2020 - 206 AUTHORIZING SANDUSKY COUNTY SANITARY ENGINEER TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER POLLUTION CONTROL LOAN FUND (WPCLF) AGREEMENT ON BEHALF OF THE COUNTY OF SANDUSKY FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WASTEWATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN	Sanitary Engineer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

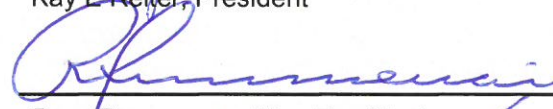
	2020 – 207 AUTHORIZING AN APPLICATION FOR DEPOSIT OF COUNTY/PUBLIC FUNDS; AUTHORIZING MEMORANDUMS OF AGREEMENT FOR DEPOSIT OF COUNTY/PUBLIC FUNDS FOR THE COUNTY OFFICES OF THE TREASURER, CLERK OF COURTS, PROBATE & JUVENILE DIVISION OF THE COURT OF COMMON PLEAS, SHERIFF, AND PROSECUTING ATTORNEY (FURTHERANCE OF JUSTICE FUND)	Treasurer		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 208 APPROVING SATISFACTION OF MORTGAGE BY LYDIA STAHL, 5955 CR 279, VICKERY, OHIO 43464	CDBG Home	\$32,550.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 209 TRANSFER 1979 SALES TAX INCOME TO GENERAL FUND (\$440,000.00)	Sales Tax	\$440,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 – 210 RE-APPOINTING TAMI WARD AS REGIONAL PREVENTION SPECIALISTS TO THE OHIO CHILDREN'S TRUST FUND (OCTF)	Ohio Trust Fund		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 - 211 APPROVING SATISFACTION OF MORTGAGE BY JULIANA V TEEPLE (SCHIBLEY), 5292 STATE ROUTE 6, HELENA, OHIO 43435	CDBG Home	\$7,851.01	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2020 -212 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD SICK LEAVE FUND FROM WAGES TO BENEFITS (\$75.00) FOR SICK LEAVE PAYOUT AND BENEFITS TO WAGES (\$39.75) FROM GRANT FUND EXPENSES	Board of DD	\$75.00 \$39.75	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 213 APPROVING SUPPLEMENTAL APPROPRIATION AND FUND TRANSFER FOR BOARD OF DD FROM GENERAL FUND TO RESIDENTIAL FUND (\$3,200,000.00) FOR UPCOMING EXPENSES	Board of DD	\$3,200,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99. Elected Officials – Beth Tischler, Prosecutor			
Prosecutor	Beth Tischler – Prosecutor. Beth attended her regular meeting with the Commissioners. Beth brought her new Victims Advocate staff member, Evelyn Condon, to introduce to the Board. She comes with a lot of experience and will be a great addition to the VOCA team. Beth talked about Common Pleas Court contacting her about no longer paying for transcripts. This was budgeted with Common Pleas and will have to be transferred to Prosecutor. She is hoping this can change starting in 2021 rather than changing this year. She had her first Drug Task Force Advisory Committee meeting. It went well. She also met with the Auditor on the budget for the Task Force and they found some grant funding that had not been budgeted.	Beth Tischler - Prosecutor		
Economic Development (EDC)	Beth Hannam – EDC. Beth came in for her regular session with the Commissioners. International Cushioning Company is moving in to the Fremont Plastics building. They will be hiring about 75 employees. Beth gave some background on the company. They won't be using the whole building to start and will lease a portion out for now. Project Rusty will be a large expansion happening in the very near future in Clyde. There is another project that will be announced shortly too. The EDC Board is full at this time with one Board member preparing to retire. There is a grant program for \$50M available and she feels it would be a shame if the County isn't able to take advantage of the program. There is a lot of interest on the Gordon Lumber building on the East side. More news to come.	Beth Hannam – Executive Director		
* Adjournment (11:49am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3


Signature of:



Kay E. Reiter, President



Russ Zimmerman, Vice President



Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Commissioner's July Agenda

7/9/20

I. **Responsible restart and opening**

- a. 7/6 public open, telework and drive thru continues
- b. Monitoring the number of visitors and employee safety protocols

Placement Costs –2019 amount \$937,532.87

- c. 2020 costs: Jan to June should have been \$80,816.77 / July to Dec mandated amount should have been \$80,223.07
- d. Invoicing for cost, not the mandated amount: April \$ 67,331.94, May \$61,427.67, June
 - i. Current custody count: went from 24 in May to 27 in June- took 3 in May, 5 in June. 2 went to relative custody in June.
*One child moved to out of state adoptive placement in June.
 - ii. 30 days update – working w family as much as possible
 - iii. Safe reductions: 4 potential adoptions by year end.
 - iv. Projecting \$700,000 for this year from gen fund.
- e. Children's Keeper (Nate), tri-county project. Working on an advertising

II. **Budget**

- a. Absorbed work without hiring staff, training and transition happening now
- b. Allocations for this quarter, small reductions, next Q/year, will be much bigger
- c. Questions about COVID costs/ expenses- Kay

III. **Building issues**

- a. Conference room/cameras/roof etc-
- b. Will need to remove items from Peak, sell on govdeals
- c. Moving FCFC into vacant office space

IV. **Misc.**

- a. Complaints – some residual issues, but overall managing issues as they arise
- b. Executime - offsite-unable to do at this time
- c. We have developed work from home policies for each department

